



BURSTOW PRIMARY SCHOOL

Wheelers Lane, Smallfield, Horley, Surrey RH6 9PT

Tel: 01342 842010

E-mail: school@burstow.surrey.sch.uk

www.burstowschool.org

Acting Headteacher: Mrs K. Turvey

LEARNING SUPPORT ASSISTANT

Person Specification

Competencies

- Good level of written and spoken English.
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- Numerate.

- Basic IT skills.

- Able to follow instructions.

- Able to plan and prioritise regular and irregular tasks.

- Able to clarify and explain instructions to pupil(s).

- Able to communicate effectively with pupils.

- Able to motivate pupils to learn.

- Able to assist with the organisation of the learning environment.

- Able to undertake routine tasks under the direction of the teacher or supervisor.

- Craft skills.

- Able to maintain records and pupil files.

- Able to work effectively with adult team members.

- Able to maintain confidentiality

Qualifications

Good general education.
Grade C GCSE Maths and English.

Ideally - The core National Occupational Standards for Supporting Teaching and Learning and certain optional standards are relevant to this role.
Support Work in Schools Vocational Qualification at Level 2 NVQ Level in Supporting Teaching and Learning at Level 2

